

Introducing myDFS.com



Dell Financial Services' new online tool to manage your account needs

As part of Dell Financial Services (DFS) commitment to customer service, myDFS.com gives you access to all the information you are likely to need about your DFS account and assets, whenever you need it, wherever you are, 24 hours a day.

Designed to make it easy to manage your account with DFS, myDFS.com puts all of your account information in one place, such as contract information, asset details, documents and invoices, plus new product information - all at your fingertips.

Users of myDFS.com can also take advantage of the ability to store additional asset information online allowing you to manage all asset information in one place. Detailed reporting is also available at the click of a button.

It's easy to get started

To register to become a myDFS.com user all you have to do is contact the DFS Customer Care Team on 00800 3355 3333 with details of two nominated personnel who will become your Customer Security Administrators (CSAs). The two CSAs will have full access to myDFS.com and will be able to create additional users as required.

We will confirm you as a myDFS.com user, and tell you about the next steps to take, as soon as we have received your CSA details.

myDFS.com at-a-glance

- Review your account details at any time
- View and manage your DFS assets
- Easily view your contract information
- Review invoices and payment status as required
- Manage end-of-lease options

For more information, please phone us on **00800 3355 3333** or contact your DFS Sales Representative.

myDFS.com – how it works

As a myDFS.com user you can:

- View and manage your DFS assets and add additional information to individual assets or 3rd party assets as required
- Store information relating to non-DFS assets in the same location
- Manage your end-of-lease options
- View all your contract information, including access to signed contracts and copy invoices
- Review payment status or notify DFS when a payment will be processed
- Submit queries to customer care and view our latest product information
- Manage who accesses your information and create and manage your own users
- Detailed reporting is also available at the click of a button

myDFS.com features a clear, simple layout that makes it easy to use and navigate, with an uncluttered look and clearly differentiated sections.

Contracts – at-a-glance view of all your DFS contracts, including Contract Numbers, Start Dates and Invoice status plus the ability to export details via excel.

Contracts	Asset Details	Product Information	My Documents	Contact Customer Care	Admin	
Contracts						
Export Contracts List to Excel						
Contract Number	Copy of Contract	Start Date	Primary Term Date	Term	Invoice Status	Asset Register
201-1234567-001		10/22/2009	10/22/2009	36	Past Due	View / Update
201-1234567-002		11/14/2006	11/14/2006	36	Current	View / Update
201-1234567-003		07/16/2014	07/16/2014	36	Current	View / Update

Account Overview – all your account details, including Term Dates or let us know when a payment will be sent.

Previous Invoices – with data broken down by Invoice Dates, Due Dates, Total Amount and the ability to download a copy of your rental invoice.

Asset Details – including leasing Status, equipment Serial Numbers, Asset Types and Asset Description plus the ability to add additional information in the fields provided for each DFS asset or use myDFS.com to store asset information from other lessors .

Contract Number	DFS Status	EOL Request	Serial Number	Asset Type	Asset Description	User	Cost Center	Location	Comments
006-0000123-001	On Lease		4KFNPJ	Notebook	Latitude E5500				
006-0000123-001	On Lease		4KFNPJ	Notebook	Latitude E5500				
006-0000123-001	On Lease		4KFNPJ	Notebook	Latitude E5500				
006-0000123-001	On Lease		4KFNPJ	Notebook	Latitude E5500				
006-0000123-001	On Lease		4KFNPJ	Notebook	Latitude E5500				
006-0000123-001	On Lease		4KFNPJ	Notebook	Latitude E5500				
006-0000123-001	On Lease		4KFNPJ	Notebook	Latitude E5500				
006-0000123-001	On Lease		4KFNPJ	Notebook	Latitude E5500				

End-of-Lease Options – with a simple ‘click-box’ functionality that makes your options clear and easy to manage.

Customer Care Contacts – including ‘one-click’ access to a range of customer support options, a simple Company Name Change form and a ‘Create New User’ page.

To register to become a **myDFS.com** user, simply email us with your CSA details or please call us on **00800 3355 3333**. We look forward to welcoming you to myDFS.com soon.