Dell Digital Locker

How to manage your user groups

STEP 1
Open your Dell Digital Locker account
Only a super admin can create a user group. Also each user group must have at least one super admin or admin assigned to manage the group.

**STEP 2**

Open **Groups** page, then **User Groups** tab to create or edit a user group.
When creating a user group or editing an existing group that you are a super admin or admin on, you can manage the group name and your role within the group.

**STEP 3** Create the name and set your role within the group
When there is a conflict in roles for a user between groups, the highest role assigned will be used.

**STEP 4**

To assign a user, select a role for them within the group.
Select the product groups that the user group will manage.

STEP 5
Select which product groups to add.
Review and adjust the group configuration as needed until it meets your needs.

STEP 6  Save your changes
The Dell Digital Locker allows you to view and manage your products, software, and licensing information in one location. Make sure that you sign in with your email address that was used at the time of purchase or that was used to assign you to your account. You can:

- Download purchased software
- Access licensed software products
- Download updates and patches
- Manage user and product groups
- View software license entitlements

Quick Start Guide

Sign In
Create an Account

Product Support  Trial Software  Ownership Transfer  Order Support